

## ELDC Audit and Governance Committee Work Programme 2022/23

Meeting Date	Items	Responsible Officer
<b>6th July 2022</b>	Draft Financial Statements including Annual Governance Statement Annual Treasury Report Internal Audit Annual Report Audit & Governance Annual Report Q4 Risk Management Position Draft Work Programme 22-23 Monitoring Officer Update (verbal)	Ellie Stacey Jaqueline Mundy Matt Waller John Medler/Jo Paterson Suzanne Rolfe John Medler/Jo Paterson John Medler
<b>5th October 2022</b>	Internal Audit Progress Report (1) Q1 Risk Management Position Treasury Report Quarter 1 Monitoring Officer Update (verbal) Update in respect of RIPA 2000:	Lucy Pledge Suzanne Rolfe Sean Howsam John Medler Christian Allen/Alison Sparks
<b>23 November 2022</b>	Treasury Management mid-year Report External Auditors Progress Report Information Governance Annual Report Proposed Amendments of the Council's Financial and Contract Procedure Rules M&G Property Fund update report	Sean Howsam Mazars Alison Sparks Christine Marshall  Sean Howsam
<b>25 January 2023</b>	Internal Audit Report: Invest East Lindsey Q2 Risk Management Position Audit Planning Update and Progress Report Annual Budget Report, Medium Term Financial Strategy, Financial Strategies & Council Tax Internal Audit Progress Report (2) Information Governance Annual Report Committee Work Programme 2022/23 Towns Funds Projects Update (to follow the close of the meeting)	Lucy Pledge Suzanne Rolfe Mazars Christine Marshall/ Sean Howsam Matt Waller Alison Sparks Elaine Speed Adrian Sibley

<b>15 March 2023 – Reports due date - Thu 2 March</b>	Q3 Risk Management Position Q3 Treasury Report Draft Internal Audit Annual Plan 2023/24 Audit Planning Update and Progress Report - March 2023: Financial Statements – Accounting Policies 2022/23 Committee Work Programme 2022/23 Briefing on Towns Fund Non-Deliveries Team (after the meeting)	Suzanne Rolfe Sean Howsam Matt Waller Jon Machej Ellie Stacey Elaine Speed Lydia Rusling
<b>Next programmed Meeting (date yet to be agreed for 2023/24 Programme of Meetings</b>	Audit Strategy Memorandum 2022/23 (per J Machej email 01/02/23) Auditor’s Annual Report 2021/22 (per J Machej email 01/02/23) Invest East Lindsey Audit Report Draft Committee Work Programme 2023/24 Audited accounts Audit Completion Report	Mazars Mazars Matt Waller Elaine Speed Ellie Stacey Mazars
<b>Additional items for 2023/24</b>	Constitutional Update Review of Effectiveness of Audit and Governance Committee Partnership Annual Safeguarding report. Procurement Update - to include Exemptions Annual Fraud Report Draft Risk Management Framework for the Partnership (available at conclusion of audit. Combined Assurance Report (Internal Audit)	John/Mike/Cllr Ashton Matt/Sam/Christine Emily Spicer (May 2023) Martin Gibbs (Sept 2023) Matt Waller (end of 2023/24) Suzanne Rolfe  Matt Waller/John Medler

N.B. The Work Programme for 2023/24 is currently work in progress and a copy will be presented to the first meeting of the Committee in the new municipal year.